



## JOB ANNOUNCEMENT

### **Traffic Control Supervisor/Coordinator**

- Duties:** Supervise and manage the traffic control division to include traffic engineering, traffic signals, signs and pavement markings within the town. Responsible for planning, scheduling and coordinating maintenance, repair and installation for all traffic control devices. Supervise division staff. Duties include participation in the operation, maintenance and repair, installation and contract coordination associated with the section. The section installs signs and pavement markings, participates in after-hours efforts to assist with traffic control and participates in all special events and emergency situations. The supervisor is a member of the Traffic Engineering Improvement Committee, which addresses unique traffic problems and citizen complaints. Attends meetings as required, both in and out of town associated with traffic throughout the town and surrounding areas. Other duties include sight plan and permit review, marking of utilities and other duties as required.
- Requirements:** Associates degree with emphasis in electronic technology; minimum of 6 years previous training and experience in traffic signal repair, specification review, MS Word and Excel, and supervising traffic signal operations; or an equivalent. Working knowledge of MUTCD; valid driver's license with acceptable driving record. Have or obtain within 1 year of hire: commercial driver's license, Class B; Pavement Marking, Work Zone Safety and Flagging certifications. Level 2 Signal certification from the International Municipal Signal Association preferred.
- Hours:** Monday-Friday, 7:00 a.m. to 4:00 p.m. Requires work outside of normal work hours to include nights, weekends and holidays for emergency situations
- Location:** Herndon Public Works Maintenance Facility, 1479 Sterling Road
- Salary:** \$52,789-69,656 depending on qualifications, Grade 12
- Closing Date:** Open Until Filled
- Contact:** Human Resources Department  
777 Lynn Street, Room 110  
P.O. Box 427  
Herndon, VA 20172  
(703) 481-1185

Re-announced 12/01/2015; Announced 05-27-2015; Dept. 0893; Ann. No. 2015-28

### **AN EQUAL OPPORTUNITY EMPLOYER**

The Town of Herndon supports the Americans with Disabilities Act by making reasonable accommodations for persons with disabilities, so that they may participate in job interviewing, services or activities, offered by the town. Please call (703) 435-6817 for any accommodation that may be necessary to allow for participation.

All town vacancies may be viewed online at [www.herndon-va.gov](http://www.herndon-va.gov).  
For further information or opportunities or e-mail us at [jobs@herndon-va.gov](mailto:jobs@herndon-va.gov).